



STATE BOARD OF LANDSCAPE ARCHITECTS

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Charleston, WV 25301
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Jason Testman-Chairperson John Rudmann-Treasurer Nathaniel Greene-Secretary

WV Board of Landscape Architects Agenda

July 25, 2025

I. Call to order – 11:30 am

II. Approval of January Minutes – delayed until 7-28

III. Treasurer's report – approved (revenue is up + \$2,900) current balance is \$14,570

OLD BUSINESS

11:32 am

I. CLARB Fees – The board did not have to pay CLARB last year. CLARB will expect to be paid once fee increases are approved. John will reach out to CLARB to push for a continued pause in fees for this year

II. WV licensee Fees – today at 2:00 pm is the last day for public comments – October 8 is anticipated vote from the legislature.

III. Renewals – Down 25% right now, need to reach out to those who did not renew (Kendra is working on it)

IV. COA and PDH Audit – Jason will audit next month

NEW BUSINESS

11:40 am

I. Letters from Licensees – only one comment so far, suggests a more detailed explanation of the reason for fee increases

II. Applications

a. Andrew Sheppard – approved, license #468 issued.

III. Kendra Zamora pay raise to \$17 per hour - motion approved

IV. Insurance fee negotiations – motion approved

V. Next Board Meeting – October 3 at 11:30 am

VI. Public comments – no public comments

Meeting adjourned at 11:48